



CANNON BUILDING
861 SILVER LAKE BLVD., SUITE 203
DOVER, DELAWARE 19904-2467

STATE OF DELAWARE
DEPARTMENT OF STATE
DIVISION OF PROFESSIONAL REGULATION

TELEPHONE: (302) 744-4500
FAX: (302) 739-2712
WEBSITE: WWW.DPR.DELAWARE.GOV

**Delaware Board of Nursing
AWSAM Curriculum Sub-COMMITTEE Minutes
(Approved October 22, 2013)**

The AWSAM Curriculum Sub-Committee held a meeting on October 1, 2013 at 4:00 P.M. in Conference Room C, Cannon Building, 861 Silver Lake Blvd, Dover, Delaware.

PRESENT: Agnes Richardson, Sarah Carmody, Mary Lou Hamilton, Lori Saul, David Lee

ABSENT: Joan Wolf

GUESTS: None

PRESIDING: Agnes Richardson

STAFF: Pamela Zickafoose, Executive Director, Delaware Board of Nursing

CALL TO ORDER: Dr. Richardson called the meeting to order at 4:03 p.m.

REVIEW OF MINUTES: Minutes from July 31, 2013 were reviewed. Ms Hamilton made a motion to accept the minutes as written, seconded by Ms. Carmody. By unanimous vote the motion carried.

UNFINISHED BUSINESS:

Review Core Curriculum /Training Manual

Ms. Carmody stated she ran the program to see if references were needed and most were state sources so members decided no further action was needed. She still needed to run the readability check and to compile the final changes. Dr. Zickafoose informed the sub-committee that the AWSAM members were also reviewing the policies /procedures document and making recommendations.

Quizzes/Exams

Dr. Richardson thanked Mr. Lee for developing the quiz. Quiz A was reviewed and Dr. Zickafoose will make the needed corrections for the next meeting. Ms. Hamilton will review the exam she currently uses and compare it to the one in the original AWSAM curriculum to recommend a new exam with 25 questions. An additional 25 questions

will be added to the final exam by the specific programs to include information from their modules.

Competency Checklist Samples- Appendix F

Members compared the checklist in the DDDS document and determined parts of it would be applicable but it would need some revisions. Dr. Zickafoose offered to develop a skills checklist for medication administration to be used with competency demonstration. It will become appendix F in the training manual. Ms. Saul shared the AWSAM II curriculum with the group and Dr. Zickafoose stated she had this saved on the computer. She will forward it to committee members.

NEW BUSINESS:

Review Policies and Procedures

Ms. Carmody attempted to revise the 2008 policies and procedures document from Ms. Blackmore. The AWSAM committee members submitted changes which still need to be incorporated and Ms. Carmody added a new policy for safe disposal of medications. Ms. Kluger from the AWSAM committee shared a list of meds that could be flushed in addition to safe disposal information and this will also be incorporated into the policies/procedures document. Insulin will be deleted and glucagon will be added as an emergency drug. Dr. Richardson will contact Ms. Wolfe for guidelines for glucagon to include in the policies/procedures section. This will become appendix E in the training manual when finalized.

AWSAM Update

Members were informed the AWSAM committee considered the request for enteral tube administration of medications and they voted to not allow this practice. This recommendation will be forwarded to the Board of Nursing for a final vote at their October meeting. Members expressed gratitude for Ms. Graves inquiry into this practice.

LLAM Instructor Course curriculum

This course will not be developed at this time. It is a good idea but instructors have already been teaching and will be grandfathered into LLAM instructor status. They learn by a train the trainer format. An instructor course is not needed. Each program will need to focus on updating their modules.

OTHER BUSINESS before the committee (for discussion only):

Ms. Carmody stated she attended an ANA meeting recently and they asked if we could share our curriculum with them. The AWSAM committee voted to not share at this time. They preferred to wait until the statutory and regulatory changes are implemented and in place.

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October 1, 2013

PUBLIC COMMENT- None

NEXT MEETING- October 22, 2013 at 4:00PM Conference Room C, Cannon Building.

ADJOURNMENT- The meeting was adjourned at 6:18 P.M.

Respectfully submitted,

A handwritten signature in black ink that reads "Pamela C. Zickafoose". The signature is written in a cursive, flowing style.

Pamela C. Zickafoose, EdD, MSN, RN, NE-BC, CNE
Executive Director
Delaware Board of Nursing